

## Toddler Teacher Schedule

7:00-9:00 Morning Greeting

7:00-8:30 Breakfast

9:00-9:30 Diapers and prepare for outside

9:30-10:00 Outside Time

10:00-10:15 Wash Hands and get water (prepare 2 or 3 centers for center time)

Ex. Art, Sensory, Manipulatives, Puzzles, Special projects.

10:15-10:45 Center Time (Observe and document something from a different stage of development daily)

10:45-11:00 Circle Time (Take turns leading circle) (Both teachers should participate in circle because this is a group activity in which all children should be engaged) \*\*Document and take pictures when possible. Concentrate on the theme, letters, numbers, shapes and colors of the month during circle time.

11:00-11:30 Free Play and diapers\*\*ALL CENTERS SHOULD BE OPEN EXCEPT ART AND SENSORY TABLE\*\*

11:15-11:30 One teacher should be preparing lunch while the other teacher is monitoring the children

11:30-12:00 Wash hands and lunch

Afternoon Schedule

12:00-12:30 Prepare for nap, check diapers (one teacher make up cots while the other teacher read a nap time book) \*\*Check diapers before laying down

12:30-2:30 Nap Time (Quiet Time) \*\*After children are napping clean up any mess that was not able to get done before nap, use this time to brain storm for lesson plans and prepare for afternoon activities

2:20-2:30 Set up for afternoon snack

2:30-3:00 Diaper Changes and afternoon snack

3:00-3:30 Outside Time

3:30-3:40 Wash hands and get water

3:40-4:00 Afternoon Circle (Songs, finger plays, books etc.)

4:0-4:30 Center Time (Open 2 or 3 teacher directed centers)

4:30-5:00 Free Play \*\*All Centers Open Except Art and Sensory Table\*\*  
Begin last diaper changes\*\*

4:30-5:00 Diaper Changes

5:00-5:15 Cleanup Time

5:15-6:00 Teacher guided activities and hugs good bye for the day